

Call for Abstract Submission Guidelines



The Scientific Program Committee of the 2023 National Scientific Congress (NSC) of the Australian Society of Anaesthetists (ASA) invites you to submit an abstract of your research for presentation the 2023 NSC in Melbourne.

Online abstract submission via the congress website (www.asansc.com.au) will open on **Friday 16 December 2022** and abstracts are due by **Friday 16 June 2023**.

Before preparing your abstract and completing the submission process, please read this document carefully and the Presentation Formats and Prize Description document on the website.

Abstract Submission Guidelines

Submission of the abstract is only via the portal on the NSC website. Applicants are to ensure they have read through all the information provided in this web page regarding the submission of abstracts.

Lodgement of the abstract acknowledges agreement to the terms and conditions detailed below.

Submissions must be for original research, not previously presented at a major Australian, New Zealand or other international meeting as an oral and/or poster presentation, or previously published in a journal. Submissions found to have been previously presented will be ineligible.

Applicants are to download the Abstract Template file (Call for Abstracts Template) from the website to construct submissions. The headings are an indication of the expected format.

All research on humans and animals must have prospective ethics approval. The approval date, number, clinical trials registry number (if applicable), and ethics committee details must be included in the submission.

A maximum of 400 words is allowed for the abstract body, and may include ONE graph and/or ONE table of direct relevance to the results. The list of authors and affiliations, ASA membership details, and ethics clearance information, do not count towards the abstract word count. Any abbreviations must be spelt out on first use. The template lists the font details for the abstract.

No hardcopy, faxed or emailed submissions will be accepted

Call for Abstract Submission Guidelines



All successful applicants will be required to design and make available a poster for display for the duration of the Congress. The ASA considers the physical display of a poster, with the availability of the author to discuss their work, to be an important component of the Congress.

All posters shall be available for viewing by delegates at the Congress. In addition, a PDF version will also be requested so it may be viewed on electronic devices by delegates, both during and after the Congress. These PDFs will remain available via the ASA website for a period after the Congress.

A full description of the poster requirements and other details will be sent out once your abstract has been accepted.

Important:

- The deadline for all abstract submissions is Friday 16 June 2023.
- Please remember that submitting an abstract does NOT automatically register you as a Congress delegate.
- Accepted presenting authors will be required to pay and register for the Congress by the end of Early Bird registration. Failure to pay will result in the abstract being withdrawn.
- All communications regarding your abstract submission will be sent to the email address you provide when submitting.
- We recommend that the email address belongs to the main author who will be presenting at the Congress.
- If the presenting author is unable to attend the Congress, please notify us of an alternative presenter or withdraw the abstract. Any alternative presenter must also register for the Congress.
- Submissions must be in English.

Abstract Review Process:

Please note that the space available for presentations is limited and the Congress attracts a large number of submissions. Preference will be given to abstracts of the highest quality as judged by the Science, Prizes, Awards and Research Committee (SPARC) of the ASA.

The eligibility criteria for ASA prize categories are described in the Presentation Formats and Prize Description section. The quality of the abstract is rated based on the content (originality, methods, data analysis and conclusion), the clinical relevance and the quality of the written text.

All applicants, successful or otherwise, will be notified within an appropriate time frame to allow registration during the Early Bird Registration phase.

Call for Abstract Submission Guidelines



Please note: Applicants may be offered a presentation format different to that applied for and not all applications may be accepted.

Terms and Conditions:

By submitting an abstract for presentation, you agree to the following terms and conditions:

- Appropriate ethics approval has been granted
- That the submission is of original research, not previously published in a journal, or presented in any format at a major Australian, New Zealand or other international meeting. All authors must approve the submission.
- Submissions in prize categories must meet the specific requirements for that prize
- The acceptance of an abstract does not imply provision of travel, accommodation or registration for the NSC, nor any other costs associated with preparation or presentation of the abstract, or any costs associated with attendance at the NSC.
- Presenting authors will pay and register for the Congress by the given deadline. Failure to register will result in the abstract being withdrawn.
- If the abstract is accepted for presentation, the authors give the ASA NSC permission to publish the abstract and/or electronic presentation on the ASA website, on digital platforms, and in the journal of the ASA, 'Anaesthesia and Intensive Care'.
- If the abstract is accepted for presentation, the authors give the ASA NSC permission to film or photograph the presentation at the Congress, post it on the ASA website or distribute it to ASA delegates via electronic, digital platforms, or hardcopy.

Important Dates:

- Deadline for submission of abstract: Friday 16 June 2023
- Authors advised of submission result: Friday 28 July 2023